



Medication Safety

17 Mar 2026 / Justine Jackson

Complete

Score	25 / 25 (100%)	Flagged items	0	Actions	0
Site conducted	Southside Endoscopy Centre				
Conducted on	17.03.2026 13:48 AEST				
Prepared by	Justine Jackson				
Location	4 Paxton St, Springwood QLD 4127, Australia (-27.6173719, 153.1263759)				

Inspection	25 / 25 (100%)
Policies and Procedures	4 / 4 (100%)
Policies and procedures (Clinical Nursing 7.1) are in place for the Management of Controlled Drugs. Is there evidence that this is reviewed and revised?	Yes
Policies and procedures (Medication Management Plan 28.0) are in place for the Destruction of Controlled Drugs. Is there evidence that this is reviewed and revised?	Yes
Policies and procedures (Medications 7.6) are in place for Antibiotic Prophylaxis, is there evidence that this is reviewed and revised	Yes
Not routinely given	
Policies and procedures (Clinical Nursing 7.7) are in place for Management of Blood Thinning Medications. Is there evidence that this is reviewed and revised?	Yes
Policies and procedures (Clinical Nursing 4.8) are in place for Anaesthetic Guidelines. Is there evidence that this is reviewed and revised	Yes
Policies and procedures (Clinical Nursing 7.3) are in place for Adverse Drug Reactions. Is there evidence that this is reviewed and revised	Yes
Policies and procedures (Clinical 6.2) are in place for Anaphylaxis Management. Is there evidence that this is reviewed and revised?	Yes
All policies are referenced to current legislative requirements i.e. Health Drug and Poison Regulation, Qld Health medical Advisory Committee and are regularly reviewed	Yes
Medication Reporting	1 / 1 (100%)
There is documentary evidence that there is current registration of all staff who prescribe, or administer drugs	Yes
There is a system in place for the reporting, investigating and analysing medication incidents or sentinel events	Yes
There is a system in place for reporting of adverse drug reactions to Qld health and the Therapeutic Goods Administration	Yes
There is a system in place for reporting the	Yes

misappropriation of medication	
There is a system in place for undertaking risk assessments for any medication incidents	Yes
There is a system in place for the provision of feedback in relation to any medication incidents	Yes
Is there documentary evidence of the monitoring of temperature in the refrigerator used to store drugs	Yes
Are all cupboards used to store medications locked	Yes
Is there a documentary evidence that all medications which are not controlled, checked weekly for expiry dates and stock levels for reordering purposes	Yes
Controlled Drugs	8 / 8 (100%)
Are Controlled drugs correctly stored in a locked safe	Yes
Is there a process for receiving Controlled drugs into the unit documented correctly in both the Controlled Drug book and on the receipt from the pharmacy and that this is also signed by qualified nurses	Yes
Is there a process and documentary evidence for returning expired Controlled drugs from the unit to the Pharmacy	Yes
Is there a record of all controlled drugs used in the unit are documented in a register and signed by Anaesthetist and Nurse	Yes
All controlled drugs are checked checked daily by to two qualified staff and a record is held in the drug register	Yes
Is the Controlled drug register is regularly audited and by who	Yes
Weekly by RN	
The controlled drug key is held by the Recovery nurse on duty	Yes
Weekly stock checks are undertaken to ensure expiry dates are not exceeded.	Yes