



Medication Safety

14 Apr 2023 / Sheena Cartwright

Complete

Score	100%	Flagged items	0	Actions	0
Site conducted	Southside Endoscopy Centre				
Conducted on	14.04.2023 10:46 AEST				
Prepared by	Sheena Cartwright				
Location	66 Bryants Rd, Loganholme QLD 4129, Australia (-27.6627239, 153.1784048)				

Inspection	100%
There is a Governance Committee to oversee medication safety	Yes
Policies and Procedures	100%
Policies and procedures (Medications 7.1) are in place for the Management of Controlled Drugs, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Medication Management Plan 28.0) are in place for the Destruction of Controlled Drugs, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Medications 7.6) are in place for Antibiotic Prophylaxis, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Medications 7.7) are in place for Management of Blood Thinning Medications, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Clinical 4.8) are in place for Anaesthetic Guidelines, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Clinical 7.3) are in place for Adverse Drug Reactions, is there evidence that this is reviewed and revised	Yes
Policies and procedures (Clinical 6.2) are in place for Anaphylaxis, is there evidence that this is reviewed and revised	Yes
All policies are referenced to current legislative requirements i.e. Health Drug and Poison Regulation, Qld Health medical Advisory Committee and are regularly reviewed	Yes
Medication Reporting	100%
There is documentary evidence that there is current registration of all staff who prescribe, or administer drugs	Yes
There is a system in place for the reporting, investigating and analysing medication incidents or sentinel events	Yes
There is a system in place for reporting of adverse drug reactions to Qld health and the Therapeutic Goods Administration	Yes
There is a system in place for reporting the misappropriation	Yes

of medication

There is a system in place for undertaking risk assessments for any medication incidents

Yes

There is a system in place for the provision of feedback in relation to any medication incidents

Yes

Is there documentary evidence of the monitoring of temperature in the refrigerator used to store drugs

Yes

Are all cupboards used to store medications locked

Yes

Is there a documentary evidence that all medications which are not controlled, checked weekly for expiry dates and stock levels for reordering purposes

Yes

Controlled Drugs

100%

Are Controlled drugs correctly stored in a locked safe

Yes

Is there a process for receiving Controlled drugs into the unit documented correctly in both the Controlled Drug book and on the receipt from the pharmacy and that this is also signed by qualified nurses

Yes

Is there a process and documentary evidence for returning expired Controlled drugs from the unit to the Pharmacy

Yes

Is there a record of all controlled drugs used in the unit are documented in a register and signed by Anaesthetist and Nurse

Yes

All controlled drugs are checked checked daily by to two qualified staff and a record is held in the drug register

Yes

Is the Controlled drug register is regularly audited and by who

Yes

Two nurses daily check and audit the controlled drug register to ensure completed correctly.

The controlled drug key is held by the Recovery nurse on duty

Yes

Weekly stock checks are undertaken to ensure expiry dates are not exceeded.

Yes