



Environmental Cleaning Audit Bi Annually

Complete

Score	18 / 18 (100%)	Flagged items	0	Actions	0
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Site conducted

Southside Endoscopy Centre

Prepared by

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Inspection	18 / 18 (100%)
Policies and procedures (Infection control 2.0) are in place for maintaining a clean environment	Yes
Due for review September 2024	
Policies and procedures (WHS 10.0) are in place for Waste Management	Yes
Due for review July 2024	
Policies and procedures (WHS 6.0) are in place for External Service Providers	Yes
Policies and procedures (WHS 5.8 + 5.8.1) are in place for Material Safety Data sheets (MDS) and Register of Chemicals stored onsite	Yes
Appropriate cleaning solutions are provided	Yes
General Cleaning on Non-Clinical Areas	2 / 2 (100%)
Do Admin Staff wipe their work surfaces daily?	Yes
Check that all wheels on Chairs in good working order and furniture are kept free of dirt and well maintained	Yes
General Cleaning of Clinical Areas	6 / 6 (100%)
Do Clinical Staff clean down their work areas, including Procedure Room, Cleaning Room, Recovery, Prep Room, Admission Room, Consultation Rooms surfaces daily	Yes
Check that all wheels on Trolley, Patient Beds, Chairs, Equipment are kept free of dirt and well maintained	Yes
Check that all wheels on Equipment in the Clinical Areas are in good working order, including any wheelchairs	Yes
Waste Disposal Management	3 / 3 (100%)
Is general waste being disposed of daily?	Yes
Are pathological waste being disposed daily?	Yes
Are paper with sensitive information (including patient notes and details) being shred or put into shredding bin daily?	Yes
External Contractors	5 / 5 (100%)

Is there evidence that External Service Providers have provided the General Managers with documentation of their initial orientation and during renewal of their contracts?	Yes
The Management team regularly assess the Contracted cleaners to ensure compliance and service provision and reviews their audits in the Management meetings quarterly.	Yes
Is there documentary evidence of regular evaluations being conducted between service provider and Management?	Yes
Is there documentary evidence of external Contracted cleaning audits undertaken by the service provider?	Yes
Is there documentary evidence of Pest and Termite Inspections?	N/A